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Gulf Coast Color Guard & Percussion Circuit

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Gulf Coast Color Guard & Percussion Circuit

MEMBERSHIP REGISTRATION

- Membership registration and updates must be completed by 11:59pm CST on December 1st
- Membership registration is available through the GCGPC Website
 - Visit GCGPC.org
 - Click 'Register' located in the login section of the website
 - On the 'Create an Account' Page fill in the form as complete as possible. This helps GCGPC do a better job of supporting all its members and guests.
 - Currently up to 3 units can be registered per login account.
 - When complete, click 'Complete Sign Up'
 - You will be emailed a verification link that you must activate your account.
 - Once you have activated your account return to any EVENT page – scroll to the bottom
 - locate the login menu and type in your username and password to log into your account in GCGPC.

MEMBERSHIPS DUES

- Membership Dues are due by 11:59pm CST on December 31ST
 - After you register your unit, an invoice will be sent to you via email, which includes payment options.
- Membership dues shall be assessed as follows:
 - Competitive or Exhibition Scholastic Unit Membership
\$525.00 per unit per year for 2 or more contests
 - Competitive or Exhibition Scholastic Middle School/Feeder Unit Membership
\$300.00 per unit per year for 2 or more contests
 - Competitive or Exhibition Independent Unit Membership
\$525.00 per unit per year for 2 or more contests
 - One GCGPC Contest (Guest Units/Non-Members)
\$125.00 per unit
- All membership dues automatically include
 - Membership Fee
 - Competition Suite Fees
 - GCGPC Music/Arrangement Copyright Fees
- Any unit that does not (a.) pay their membership dues in full by the deadline and (b.) register for at least two contests, that unit will be charged a \$100.00 late fee.
 - Units will be allowed to add additional contests.
 - If a unit withdrawals from one or both of the two original contests they initially committed to after the registration deadline, they will be charged the \$100.00 late fee as well.
- Units wishing to join the circuit after December 1st must request their membership directly through the GCGPC Executive Board.



MUSIC LICENSING AND COPYRIGHTING

- All groups competing at any GCGPC event must provide required basic music selection information by submitting a *Copyright and Music Licensing Compliance Agreement* for each unit.
 - A copy of the *Copyright and Music Licensing Compliant Agreement* can be found on the GCGPC website located under the 'Download' navigation tab.
 - *Copyright and Music Licensing Compliant Agreements* are due by 11:59pm CST on December 31st.
- As part of the agreement in registration, GCGPC requires all participating groups to comply with copyright laws regarding performance and/or use of arrangements of copyrighted music, visual images, and other materials, as well as the use of copyrighted audio, spoken text and display of copyrighted words and images.
- All video recordings or webcasts of any GCGPC unit performance is authorized for private display only. All other rights reserved unless expressly authorized in writing by GCGPC. Copying, public display or any other use of the footage is strictly prohibited. Public display includes providing others footage a GCGPC event and/or posting the performance on the Internet in any form.
- If a copyright violation is found to exist, disqualification may occur.

MEDIA RELEASE FORM

- Each school and or unit is required to submit a *Media Release Form*
 - A copy of the *Media Release Form* can be found on the GCGPC website located under the 'Download' navigation tab.
 - *Media Release Forms* are due by 11:59pm CST on December 31st.
- This form authorizes GCGPC to take, edit, alter, copy, exhibit, publish, distribute and make use of any and all pictures or video taken of for any lawful promotional materials including but not limited to, newsletters, flyers, posters, brochures, advertisements, fundraising letters, annual reports, press kits, submissions to journalist, GCGPC Website, GCGPC Instagram Account, GCGPC Twitter Account, GCGPC Snapchat Account, social networking sites, digital communications, without payment or any other compensation.
- This authorization shall continue indefinitely, unless otherwise revoked in writing to the GCGPC Board of Directors at bod@gcgpc.org by 11:59pm CST on December 31st.



Gulf Coast Color Guard & Percussion Circuit

CONTEST REGISTRATION

- Registration
 - Contest Registration(s) are due by 11:59pm CST on December 1st
 - Contest Registration is available through the GCGPC Website
 - Visit GCGPC.org and Login
 - On the home page you will find a top navigation menu names 'Events.' Hover on this navigation menu and a drop-down list will appear and then select 'All Events' and a list of events will be visible for the current season.
 - Click the title of the event you would like to register for. This will take you directly to the Event you would like to register for.
 - Scroll to the bottom of the page for the event and select the drop down to select registration type/ticket.
 - GCGPC Members Ticket –This ticket is for units that will be members of the GCGPC. (2 or more shows)
 - GCGPC Guest Units - This ticket is for units that are not a part of the GCGPC. (1 show)
 - If you are registering more than one unit, please fill out all applicable drop-down information boxes
 - Select the number of tickets based on the number of units that is being registered for the particular event.
 - When complete – click submit and Ticket registration will complete.
 - You will get a GREEN conformation box. Your tickets will automatically be approved by GCGPC. If you refresh the event screen you will see your unit registered for the event under 'Event Attendees.
 - Please ensure that only one representative from each school/unit registers with GCGPC.
- Mandatory Attendance
 - Each unit (percussion or color guard) is required to attend one (1) of the first two (2) scheduled GCGPC Contests
 - This does not include any Fields Days
- Payment
 - Each unit that signs up will be sent an invoice to the address entered in the registration.
 - If payment has not been received before the GCGPC due date, your web registration will be deleted.
 - To re-apply you will need to contact the Board of Directors
 - Does a late fee get applied to the account? If so we need to add this here,

CONTEST CANCELLATIONS

- Units registered for circuit contests must inform the Executive Board and Contest Director (via email and form) of any cancellations no later than two weeks prior to the scheduled performance.
 - Any unit that withdrawals from a contest after the outlined time frame, will be assessed a penalty fee of \$200.00.
 - The \$200.00 will be paid to the circuit, who will distribute the money to the show host.
 - The full penalty must be paid to the circuit before the unit will be allowed to compete at any subsequent contest.



Gulf Coast Color Guard & Percussion Circuit

UNIT CLASSIFICATIONS

- There will be eleven classifications offered for competing colorguards, fourteen classifications offered for competing percussion ensembles, and six classifications offered for competing winds ensembles in the circuit.
- Unit classification changes should be made no later than 2 weeks prior to the first scheduled contest of the season. After this period, unit classification changes will not be made. The unit's classification will then be decided by scoring and at the unit's first scheduled contest and subject to GCGPC Promotion Review.
- All competing units, Scholastic and Independent classifications for colorguard, percussion and winds, must comply with all rules set by WGI regarding Scholastic and Independent eligibility.
- Scholastic Color Guard Classifications:
 - Cadet Class
 - Circuit Classification
 - Cadet Class color guards are limited to middle school units only
 - Novice Class
 - Circuit Classification
 - Novice Class Color Guards are limited to first year competitive high school units, high school feeder units, and middle school units only.
 - A unit may reenter into Novice Class if they have been inactive for one full season.
 - Regional A Class
 - WGI recognized classification
 - AA Class
 - Circuit Classification
 - The AA Class will be used when 9 or more (A Classification) units signup for the contest season; If we do not reach the 9 group registration threshold all will be placed in the A Class.
 - The AA class in for A classification guards that will compete only at GCGPC Circuit contests and not at any WGI Event(s). This class will use the same Class A sheet provided by WGI. A promotion score will be determined annually by the Board.
 - A Class
 - WGI recognized classification
 - The A class is for A classification guards that will compete at GCGPC Circuit contests and WGI Event(s).
 - If the 9 group registration threshold is not met, all A classification guards will be placed in the A Class, regardless of WGI participation.
 - Open Class
 - WGI recognized classification
 - World Class
 - WGI recognized classification



UNIT CLASSIFICATIONS CONTINUED

- Independent Color Guard Classifications:
 - Regional A Class
 - WGI recognized classification
 - A Class
 - WGI recognized classification
 - Open Class
 - WGI recognized classification
 - World Class
 - WGI recognized classification
- Scholastic Percussion Ensemble Classifications:
 - Marching Novice Class
 - Circuit Classification
 - Novice Percussion Ensembles are limited to first year competitive high school units, high school feeder units, and middle school units only.
 - A unit may reenter into Novice Class if they have been inactive for one full season.
 - Marching AA Class
 - Circuit Classification
 - The AA class will be used when 9 or more (A Classification) units sign up for the contest season.
 - GCGPC will consider the A as 'National A' and the AA as 'Circuit A.' Both Classes will use the same Class A sheet provided by WGI. A promotion score will be determined annually by the Board.
 - Groups may sign up in either class with the caveat that if we do not reach the 9 group threshold all will be placed in the A Class.
 - Marching A Class
 - WGI recognized classification
 - Marching Open Class
 - WGI recognized classification
 - Marching World Class
 - WGI recognized classification
 - Concert A Class
 - WGI recognized classification
 - Concert Open Class
 - WGI recognized classification
 - Concert World Class
 - WGI recognized classification



UNIT CLASSIFICATIONS CONTINUED

- Independent Percussion Ensemble Classifications
 - Marching A Class
 - WGI recognized classification
 - Marching Open Class
 - WGI recognized classification
 - Marching World Class
 - WGI recognized classification
 - Concert A Class
 - WGI recognized classification
 - Concert Open Class
 - WGI recognized classification
 - Concert World Class
 - WGI recognized classification
- Scholastic Winds Classifications:
 - A Class
 - WGI recognized classification
 - Open Class
 - WGI recognized classification
 - World Class
 - WGI recognized classification
- Independent Winds Classifications:
 - A Class
 - WGI recognized classification
 - Open Class
 - WGI recognized classification
 - World Class
 - WGI recognized classification



Gulf Coast Color Guard & Percussion Circuit

UNIT MEMBERSHIP RESPONSIBILITIES

- Read, understand, and know all GCGPC By-Laws, Contest Guidelines, Membership Guidelines and Policies.
- Read, understand, and know the WGI Policy Manual and the WGI Color Guard, Percussion and/or Winds Rule Book.
- Have unit representation at the GCGPC Fall Meetings. GCGPC Fall Meetings are held the 3rd Sunday in August. Time and Location will be distributed to membership via email, social media, website, and/or meeting minutes. Failure to have representation in attendance at the Fall meetings will result in a \$100.00 penalty fee.
 - Units that competed in the previous season and plan on competing in the upcoming season, are required to have unit representation at the Fall meeting.
- Have unit representation at the GCGPC Spring Meetings. GCGPC Spring Meetings are held the 1st Sunday in May. Time and Location will be distributed to membership via email, social media, website, and/or meeting minutes. There is NO penalty if your unit does not have representation this meeting; however, unit representation is strongly recommended
- Unit Directors are responsible for submitting a list of Seniors and/or Age-Outs to the Contest Director.
 - A copy of the *Senior/Age-Out Notification* Form can be found on the GCGPC website located under the 'Download' navigation tab and are due by 11:59pm cst March 1st.
 - Notifying the contest director of seniors/age outs after the deadline may result in your students not receiving a certificate at championships
- Unit Directors are responsible for notifying the Executive Board and Contest Director of any schedule conflicts relating to prom no later than 2 weeks prior to the first scheduled contest of the season. If prom schedule conflicts are submitted after the deadline above:
 - ...and a unit wishes to adjust the performance schedule to be adjusted so a unit can perform earlier or later, this will result in a \$100.00 rescheduling fee
 - ...and a unit request to withdrawal from the scheduled competition, this will result in the standard \$300.00 Withdrawal/Cancellation fee



UNIT MEMBERSHIP RESPONSIBILITIES CONTINUED

- If a middle school and/or high school student is planning on marching with a unit at another middle school or high school that they do not attend, that student will need to complete the Scholastic Unit Release Form
 - A copy of the Scholastic Unit Release Form can be found on the GCGPC website located under the 'Download' navigation tab.
 - Both, the band director and the school principal, from the school the student attends must issue a "Released" status and sign in order for a student to be allowed to perform with another scholastic unit. The GCGPC Board will confirm all released students.
 - Both, the band director and the school principal, from the school the student will march with must "Approve" and sign in order for a student to be allowed to perform with another scholastic unit. The GCGPC Board will confirm all approved students.
 - Scholastic Unit Release Form are due by 11:59pm CST on December 31st
 - If an additional member, that requires release, is added to a scholastic unit mid-season/post deadline, a Scholastic Unit Release Form must be submitted before that member will be allowed to perform at a GCGPC contest.
- Combined School Policy:
 - A group in any scholastic class may apply for approval to combine students from multiple schools within a school district under the following guidelines:
 - Groups combining students from multiple schools within a school district may not have another group in the same division (Color Guard, Percussion, or Winds) participating locally with a Circuit Partner, or with WGI.
 - School districts with multiple marching music programs within the district are ineligible to combine students from multiple schools.
 - If approved, all combined groups must compete using the school district name only.
 - Scholastic groups utilizing students from parochial, vocational, or charter schools, must apply for approval under combined school guidelines.
 - The group shall submit the *Combined Schools Participating Group Master Agreement* signed by the district superintendent and filed with the WGI office. Contact the Contest Director for a copy of this agreement.
 - Groups applying to combine students from multiple schools within a school district must apply for approval by December 1.
 - WGI will have the final determination on whether a group will be permitted to combine students from multiple schools.



CONTEST HOST RESPONSIBILITIES

- Application Procedures
 - Show Host Application Form are due no later than the day of the GCGPC Fall Meeting (the 3rd Sunday in August)
 - Also see '*Unit Membership Guidelines*' for more information pertaining to the GCGPC Fall Meetings
- The following information must be submitted to GCGPC Contest Director no later than two weeks prior to your event:
 - Maps and diagrams of the contest site and facilities with the following indicated:
 - Diagram of the facilities including:
 - bus, school/unit, spectator parking
 - unit competition entrance and exit and spectator entrance and exit
 - warm up areas, holding area, and ready area
 - location of electrical outlets on contest floor
 - boys/girls dressing areas and restrooms
 - concessions
 - unit check-in area outside gym/competition area
 - directors' hospitality and judges' hospitality (separate from directors)
 - equipment loading/unloading
 - spectator/judges side of the gym (front)
 - location of electrical outlets
 - note if passageways are covered/uncovered/paved/gravel/dirt and where the curbs are with ADA ramps.
 - If any information will change due to inclement weather, updated maps and diagrams should be submitted
 - Ensure an area for videotaping will be set up if space is permitted
 - State any additional taping or padding requirements for your contest floor
 - Indicate the availability of prop storage. Props cannot be stored in the gym contest floor area
 - List of concession items available at the contest site complete with pricing
 - Measurements and pictures of the gym/competition area, holding and ready areas, and warm-up areas.
- Contest/Show Preparations
 - A precontest meeting with the Contest Director should take place with all student and adult volunteers at the contest site to ensure that everyone understands individual responsibilities and to answer any questions about the contest procedures.
 - 'Check In' is to be located outside of the competition area and should include the following:
 - An adult that can answer all questions about the facility including location of the gym, warm up areas, prop storage area, dressing rooms, bus parking, etc.
 - An adult to stamp each of the performer's hands for back sideline seating at the contest.
 - Extra copies of the performance schedule and maps of the facilities for unit directors.
 - Place signs indicating the area and directions to other important areas



CONTEST HOST RESPONSIBILITIES CONTINUED

- Warm-up areas should be a sufficient distance from performance gym so that the use of music, metronome, etc. cannot be heard in the performance gym
 - If two guards warm-up in the same gym/area, music should only be allowed during equipment time or not at all.
 - Rally cheers should not be done in the warm-up areas.
 - Monitors in these areas are responsible for enforcing these guidelines. Any issues should be reported to the Contest Director.
 - Only adult volunteers (21+) will be permitted to monitor the warm up areas. Student volunteers will not be allowed to monitor warm up areas.
 - Provide a clearly mark holding area going into body warm-up
- The transportation of the circuit trailer is the sole responsibility of the show host.
 - The current show host will need to make arrangements with the previous weeks show host to move the trailer to their school for the contest
- Be prepared to offer the Judges refreshments during the contest and a quiet room to prepare for the contest away from directors and unit members.
- If a directors' hospitality area is provided, the area must be separate from the judges and monitored by adult volunteers (see contest badges for who is allowed access to hospitality area)
- An adult or student who is comfortable using technology is to be provided by the host to run the commentary portion of Competition Suite.
- The volunteer should report to the Contest Director 45 minutes prior to the start of the contest to learn how to run the program and is required to stay for the entire event.
- Uniformed security and emergency medical service (paramedic, nurse, first aid certified adult) is REQUIRED for the duration of the contest.
- If an emergency alarm of any kind should occur during a contest:
 - All activities will cease and desist until issue is resolved.
 - The performing unit will restart their performance.
 - The Contest Director and Timing and Penalties judge are responsible for implementing this policy.
- A contest floor of at least 60' x 90' is required. The timing and penalty judge will mark the contest floor with the front boundary line and the timing line before the first unit enters the gym.
- An electrical outlet or extension cord shall be provided for all units. The extension cord should reach from the designated electrical outlet to the center of the front line and one outlet on the back line.
- A minimum of three student runners are needed for the judges during the contest. They should report to the tabulation table for instructions prior to the contest and will be under the direction of the Contest Director.
- A clearly marked judge's area should be provided in the center of the stands. The contest director will help in the proper placement of the judge's area. Electricity should be available for the judges if possible.
- Show host are required to provide a designated area for unit video pass holders to video their unit
- Tables and chairs and trash cans are to be provided for the Contest Director, Tabulator and Sound Technician.
- Electricity is required to be provided for the Contest Director, Tabulator and Sound Technician, with separate lines to each of the staff members.



Gulf Coast Color Guard & Percussion Circuit

CONTEST HOST RESPONSIBILITIES CONTINUED

- Be sure to CLEARLY mark and label all entrances, exits, warm-up areas, restrooms hospitality, first aid, etc.
- Care should be taken to see that all warm up, ready areas, and the contest area are kept clean of dirt and sand as the competition area can get scuffed from dirt.
- A prop storage area such as an unused hallway or a room with large doors would be very helpful if available for units to utilize.
- Ensure there is a person(s) checking props and equipment for padding and taping per GCGPC guidelines. *See Props/Equipment*
- Have all the workers understand that they must be firm but pleasant in carrying out their duties. If a problem arises that they cannot resolve have them contact the Contest Director immediately.
- If a show is running behind schedule, every unit still gets their allotted time in warm-up areas. If a warm up area or holding area gets backed up, please notify the Contest Director as soon as possible to ensure that no one's warm up gets cut short or holding does not have more than one unit at a time waiting to perform.
- Walkie-talkies or other hand-held radios are very helpful in running your contest to help with communication between the volunteers and staff.
- You are highly encouraged to sell Happy Grams at your show. If you choose to sell happy grams at your show, the cost MUST be at least \$2 with \$1 given to the show host and \$1 to the GCGPC for the GCGPC Scholarship Fund.
- Judges
 - In order for the circuit to hire judges for a contest, at least six (6) guard and/or six (6) percussion units must be registered to attend the show.
 - To hire a full Percussion panel (Music, GE Music, Visual, GE Visual) a minimum of three (3) marching percussion units must be registered.
 - If the minimum of three (3) marching percussion units registered is not met, only a partial panel Music, GE Music) will be utilized.
 - The judges and staff payments are paid by the host. The total amount for judges and staff would be added into one total check that would be paid to The Gulf Coast Guard and Percussion Circuit by the day of the contest.
 - Judges Payment Scale:
 - Percussion:

▪ Movement Judge	\$350.00
▪ Equipment Judge	\$350.00
▪ Ensemble Judge	\$350.00
▪ General Effect	
– (1) Judge	\$350.00
– (2) Judge	\$350.00
▪ Timing and Penalty Judge	\$200.00
 - Contests that have percussion and color guard combined in a single day, only require one Timing and Penalty Judge.



Gulf Coast Color Guard & Percussion Circuit

CONTEST HOST RESPONSIBILITIES CONTINUED

- Judges Payment Scale continued:
 - Percussion:
 - Movement Judge \$350.00
 - Equipment Judge \$350.00
 - Ensemble Judge \$350.00
 - General Effect
 - (1) Judge \$350.00
 - (2) Judge \$350.00
 - Timing and Penalty Judge \$200.00
 - Contests that have percussion and color guard combined in a single day, only require one Timing and Penalty Judge.
 - Winds:
 - Music Analysis \$350.00
 - Visual Analysis \$350.00
 - Overall Effect \$350.00
 - Timing and Penalty Judge \$200.00
 - Contests that have percussion and winds combined in a single day, only require one Timing and Penalty Judge.
- WGI Judges will be paid the current WGI rate.
 - The circuit will cover any additional cost over the \$300.00 paid by the contest host.
- Judges Housing/Transportation
 - A \$500.00 travel fund is required to be paid by the show host to the circuit to assist in paying for the judge's travel. The travel paid to judges that drive shall not to exceed \$0.32 a mile.
 - It is the sole responsibility of the show host to provide transportation to and from the airport, contest site, and hotel, for any judges that are flying into the closest airport.
 - Individual housing is to be provided for judges who live further than a 50-mile radius from the show site.
 - All housing requests from the judges are due at least one week prior to the show or reservations may be canceled by the show host.
 - Hotel Reservations should include the name of the individual judges to avoid issues when judges check-in.
- Circuit Staff
 - Circuit Staff Payment Scale:
 - 1 Contest Director \$300.00
 - 1 Sound Technician \$300.00
 - All Circuit Staff are to be paid based on a fixed "Day Rate" Salary



CONTEST HOST RESPONSIBILITIES CONTINUED

- Admission Prices for Circuit Shows:
 - The official GCGPC Contest admission price is \$10.00 for all tickets.
 - Children five years old and under are to be admitted for free
 - Adults sixty-five years old and over are to be admitted for free.
 - Circuit Championships admission price is \$12.00.
- Contest/Show Admission
 - Judges and their families will be admitted into the contest for free. They will identify themselves as a judge and have an official GCGPC Judge Badge Pass.
 - All GCGPC Board Member(s), Unit Director(s), and Hall of Fame Member(s) will be admitted into GCGPC contests/shows for free and have access to front sideline seating. They must have their circuit provided badges to gain entry into the contest area.
 - All listed Band Directors are to be admitted for free.
 - A list of unit Band Directors will be given to the contest host to have at the ticket table and must have their circuit provided badges to gain entry into the contest area.
 - Uniformed members will be allowed to enter the contest and are to sit on the backside of the gym ONLY; unless otherwise instructed by the contest director.
 - Be sure to display a large sign with the ticket price and requirements for free admission so people can have their money ready when they get to the table.
 - Have an adult (21+ years of age) at all doors and entrances into the gym checking hands to ensure that everyone entering the contest has paid.



Gulf Coast Color Guard & Percussion Circuit

UNIT RESPONSIBILITIES AT CONTESTS

- Arrival at Contest Site
 - Arrive at the contest site in plenty of time to check in, complete a sound check, become familiar with routes and warm up areas.
- Unit Music/Soundtracks
 - GCGPC utilizes the music upload feature in Competition Suite for color guard unit soundtracks/music playback.
 - Every color guard unit will be responsible for uploading their performance soundtrack/music into their unit's Competition Suite account by 11:59pm cst, the Thursday prior to the unit's 1st scheduled contest of the season
 - More information and tutorials can be found at <https://gcgpc.org/2019/01/upload-music-to-competition-suite/>
 - This is a one-time upload. If changes are made to a unit's soundtrack, a new file must be uploaded into Competition Suite by 11:59pm cst prior to the unit's next scheduled contest
 - Soundtracks will only be played from Competition suite; however, it would be beneficial for each unit to have a back-up plan in the event there is any issues with your unit's music:
 - CDs, Phone, iPad, or anything that can be plugged into an auxiliary cord. If you are using a device as a backup method, someone from the program must be at the sound table to press play on the device.
- GCGPC Contest Badges (Passes)
 - Each school that is a GCGPC member will receive 2 Band Director Badges. Each Band Director must sign for and pick up a Band Director Badge at the tab table from the Contest Director(s). These badges will not be given to any other individual.
 - Every unit will receive 2 Unit Director Badges, 7 Staff Passes, 1 Bus Driver Pass, 1 Equipment Truck Pass and 1 Video Badge at the beginning of the season. (12 total)
 - The Video Badge does grant entry into a contest, only to the videoing area. Entry must be paid.
 - These passes should be used for staff, chaperones, equipment crew, bus drivers, equipment truck drivers ONLY.
 - It is the unit's responsibility to keep up with them. They will not be replaced if lost.
 - The following badges are allowed access to GCGPC Hospitality Area:
 - GCGPC Board Member(s)
 - Hall of Fame Member(s)
 - Judge(s)
 - Band Director(s)
 - Unit Director(s)
 - All other passes are NOT allowed access to GCGPC Hospitality Area.
 - If misuse of these passes (by any unit, in any way) is brought to the attention of the GCGPC Board, Contest Director(s) and/or officers, the number of passes will be reduced to 2 Band Director Badges and 2 Unit Director Badges only, and the Contest Director(s) will collect the remaining 10 passes.



UNIT RESPONSIBILITIES AT CONTESTS CONTINUED

- Critique/Score Recaps
 - Score recaps will be sent out through Competition Suite 30 minutes after the rewards ceremony concludes or sooner.
 - Units will sign up for critique in Competition Suite two weeks before the contest date
 - Critique will begin after the last unit has performed and judges have finalized all numbers, at each contest.
 - Critique slots will be issued in performance order
 - If you are not at critique at your scheduled time your critique session is forfeited.
 - Listen to the judges' comments in Competition Suite prior to critique to ensure you are getting the most out of your critique time with the judges.
- Props/Equipment
 - All tips on rifles, flag poles, and sabres must be padded and tapped
 - All props, flats, and scenery made of wood, metal, plastic, PVC type plastic, or other materials not mentioned, must be padded or taped on the bottom, sides (up to 2 inches) and on any surface of the prop(s) that will touch the floor.
 - Units unable to take corrective actions regarding taped, padded equipment and props, will not be allowed to perform due to the possibility that the gym floor will be damaged.
 - Show Hosts are not required to provide prop storage. Be prepared to assemble and disassemble props at your truck and/or bus.
- Additional
 - Show Hosts are not required to provide separate rooms for each unit; however, are required to have both male and female dressing facilities.
 - Please support the show host by having your members visit the concession stand, shops and encouraging the family and friends of the members to attend contests.



Gulf Coast Color Guard & Percussion Circuit

CIRCUIT RESPONSIBILITIES

- Secure a Contest Director, Sound Technician, and Judges for your contest.
- Provide all Judges Sheets and Digital Recorders required for your contest.
 - The GCGPC will utilize electronic tablets for judges score entry into competitions suit and provide printed sheets as a backup method.
- A performance schedule will be posted on the circuit website no later than Sunday at 11:59 pm (CT) two weeks prior to the contest.
 - If a unit withdraws after the schedule is posted, a line will be drawn through the unit's time slot and in turn become a break.
 - The deadline above is contingent upon units submitting all the required information, completing registration, payment of dues, etc. by the deadlines set forth in the *GCGPC Guidelines and Policies*. Performance schedule postings may be delayed/changed as necessary due to contest withdrawals, inclement weather, school related conflicts, and a variety of encountered issues throughout the season.



Gulf Coast Color Guard & Percussion Circuit

POLICY 1 – PROMOTION

- There are two ways that all competitive units could be put under review for possible reclassification up to the next competitive level during the season:
 1. Any unit representative that is a member of the circuit can request that another unit be put under review to be promoted.
 2. The Board of Directors and the Chief Judge will set a weekly score prior to the start of the season and if a unit exceeds the score for that week then they will automatically be put under review to be promoted.
- If a unit is put under review, the Executive Director will notify the unit's director at the end of the contest. The review process includes:
 - A Review Committee will review and reach a decision. The Review Committee will consist of:
 - The GCGPC Board of Directors
 - GCGPC Chief Judge
 - The Contest Chief Judge
 - The GCGPC Executive Director will notify the unit's director within 48 hours if the unit will be promoted up to the next competitive level or not.
 - If a unit wishes to appeal the promotion decision, the unit's director can submit an appeal to the Review Committee, which will be taken into consideration.
- No promotions will be made after the first competition week in March to ensure that all promoted units have time to prepare their unit for Championships.
- Any Scholastic Regional A or Scholastic AA Color Guard unit that medals at Championships two consecutive years in the same classification will be automatically promoted to the next class for following season.
- All WGI promotions will be automatically recognized by the circuit.

POLICY 2 – SELF DEMOTION

- Self-demotion is used to describe a unit moving themselves down to a lower class than they entered at the beginning of the competition season.
- Unit classification changes should be made no later than 2 weeks prior to the first scheduled contest of the season. After this period, unit classification changes will not be made. The unit's classification will then be decided by scoring at the unit's first scheduled contest and subject to GCGPC Promotion Review.
- If there is an extenuating circumstance that requires a unit to be demoted after the deadline, the unit's director must submit a request to the GCGPC Board of Directors, who will then review and make a decision regarding the request for a demotion.
- If a unit has been promoted, that unit must compete in their newly promoted class for one (1) season. If necessary, a request for demotion can be made after the unit's first scheduled performance of the season and will be reviewed by the GCGPC Board and the Head Judge of the contest.



POLICY 3 – INDEPENDENT PROGRAMS

- It is recognized as being in conflict with the circuit's goals and ethics for any independent group to recruit from a high school that has an active winter guard or indoor percussion program.
 - If a high school does not have an existing winter guard or indoor percussion program the independent unit is free to recruit from that school.
 - Independent units utilizing members from a high school must have circuit approval and a release form from the attending school.
 - The *Independent Unit Release Form* can be found on the GCGPC website located under the 'Download' navigation tab and are due by 11:59pm CST on December 31st
 - If an additional member, that requires release, is added to an independent unit mid-season/post deadline, an *Independent Unit Release Form* must be submitted before that member will be allowed to perform at a GCGPC contest.
 - Also see 'Combined School Policy'
- The Director of the independent unit must submit a roster of members to the Contest Director with a copy of each performing member's driver's license.
 - The *Unit Age Verification Form* can be found on the GCGPC website located under the 'Download' navigation tab and are due by 11:59pm CST on December 31st
 - If an additional member is added to an independent unit mid-season/post deadline, an updated *Age Verification Form* and required documentation must be submitted before that member will be allowed to perform at a GCGPC contest.
- The independent unit's ability to compete in the circuit will be based upon the unit providing all the required documentation

POLICY 4 – PERFORMANCE LINE UP

- The general rule of scheduling performance times at each contest is simply the luck of the draw with two exceptions:
 - The host of the show will be automatically be scheduled to go on last in their competing class except for at Circuit Championships.
 - At Circuit Championships the winner of each class from the prior year will be scheduled last in that class.
 - If there is no returning champion in the individual class, then the luck of the draw will take effect.
- Any changes to Performance Line-Up must be approved by the Board of Directors.
- Also see '*Unit Membership Guidelines*'



POLICY 5 – QUALIFYING FOR CHAMPIONSHIPS

- Requirements to perform at Circuit Championships are as follows:
 - Units must perform in three or more regularly scheduled circuit competitions not including Circuit Championships, including one of the first two scheduled contest of the season.
 - Units must be in good standing with the GCGPC and have all financial obligations fulfilled.
- If there are only three regularly scheduled circuit competitions, not including Circuit Championships, units may use one WGI Regional to count towards qualifying for Circuit Championships if the WGI Regional falls on a scheduled circuit competition and is needed for WGI World Championship qualifications.

POLICY 6 – JC CONNOR MEMORIAL SCHOLARSHIP

- The scholarship applications will be available to all high school seniors and independent unit age out members throughout the entire season.
 - The application is due March 1st
- Once all scholarship applications are turned in, a review committee will read through the applications and pick two (2) Percussion and two (2) Color Guard recipients.
 - In the event of a tie, a Hall of Fame member will serve as the tiebreaker.

POLICY 7 – GCGPC HALL OF FAME

- Each year, the GCGPC may induct one individual and one show into the Hall of Fame that have contributed to the standards and direction of the Gulf Coast Color Guard and Percussion Circuit
 - When Circuit Championships fall in an odd number year, Nominations will be accepted for Color Guard Individual and Color Guard Show Inductees
 - When Circuit Championships fall in an even number year, Nominations will be accepted for Percussion Individual and Percussion Show Inductees
- Criteria for Hall of Fame Candidates (Individuals)
 - GCGPC Hall of Fame can be achieved as a designer/arranger, a unit director, an adjudicator, GCGPC board member/employee or volunteer
 - Meritorious Contributions to the GCGPC
 - Influence on the activity within the GCGPC
 - Depth of Service to the GCGPC
 - Length of service to the GCGPC
 - Program success within the GCGPC
 - Service to the GCGPC board in any capacity
 - Support of the GCGPC in all areas
 - The length of service should be combined with other areas of achievement for an individual to be considered for selection to the GCGPC Hall of Fame



POLICY 7 – GCGPC HALL OF FAME CONTINUED

- Criteria for Hall of Fame Candidates (Shows)
 - The Show must be from 1980 through at least five (5) years removed from the current season
 - The Show had a positive influence on the activity within the GCGPC
 - The Show had great success within the GCGPC
 - The Show had wide ranging contributions to the activity within the GCGPC
 - The success of any Show should be subject to the success at the GCGPC level and not necessarily WGI level.
- Prior Hall of Fame inductees, the Board of Directors, and the Unit Directors of the circuit will be allowed to nominate the candidates to be put on the ballot.
 - Hall of Fame Nomination Forms are due by 11:59 pm cst March 1st
 - Once all nominations are received, a bio will be provided on each of the individuals and shows nominated.
 - Each current member of GCGPC will be allowed one vote. Current members include Hall of Fame Members, Board of Directors, and unit directors. One individual will equal one vote. No additional votes allowed for individuals holding multiple roles within the circuit.

POLICY 9 – UNIT REFUNDS

- Units who withdraw prior to the first performance of the season will be allowed to roll over their membership dues to the next season.
- If a unit does not use their credit the following season, they will forfeit the money to the circuit. The forfeited money will go towards an educational purpose for the entire circuit.