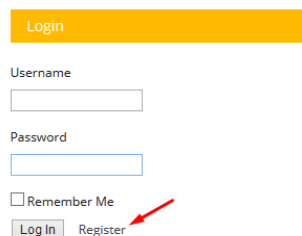


GCGPC Event Registration

Registering On GCGPC

1. Once you have accessed the gcgpc.org website, you will want to create a new account with the GCGPC website. On the right side of the page, you will see a section called Login. At the bottom of that section click the link, "Register" if you have not already created an account with the GCGPC website.
2. On the "Create an Account" Page fill in the form as complete as possible. This helps GCGPC do a better job of supporting all its members and guests. Currently up to 5 units can be registered per login account.
 - a. **NOTE:** For those existing members who have registered, you can go to the top right corner of the webpage where your user name can be seen. Hover over your username and in the drop down menu go to Profiles > Edit. This will allow you to add additional units you may not have been able to add upon your initial registration.
3. After creating an account instructions will be sent to your email address to follow up on setting up your account.
4. Once you have an account you can use the right hand login menu and type in your username and password to log into your account in GCGPC.



Username

Password

Remember Me

Log In Register

Booking Events On GCGPC

1. From the home page of gcgpc.org you will find a top navigation menu called "Events." Hover on this navigation menu and a drop down list will appear and you can then select "All Events."
2. A list of events will be visible for the 2015 indoor season. Click the title of the event you would like to register for. This will take you directly to the Event you would like to register for.
3. Scroll down to the bottom of the page for the event. Once there if you are logged into the system. 2 tickets will exist.
 - a. GCGPC Members Ticket - This ticket is for units that are active members of the GCGPC.
 - b. GCGPC Guest Units - This ticket is for units that are not a part of the GCGPC.S
4. If you are registering more than one unit please list those unit names in the comments.
5. Select the number of tickets based on the number of units that is being registered for the particular event.
6. Ticket registration will complete and the tickets will be put into a "Pending" state until approved by GCGPC.

7. Guest Units who are registering for shows will need to send a check to the following address.

RACHEL BELVEAL

4409 Darney Road

Jay, Florida 32565

8. After GCGPC has received your check or money order as a guest unit, your account registration for the event will be marked as Active or Booked.