

GULFCOAST COLOR GUARD AND PERCUSSION CIRCUIT

CONTEST GUIDELINES

REVISED 08-30-2015

SPONSOR'S RESPONSIBILITIES

1. Two weeks prior to the contest, the following information will be available to all units on the GCGPC website:
 - a. Map of the contest site with bus parking indicated.
 - b. Diagram of the facilities including competition entrance and exit, warm up areas, location of electrical outlets on contest floor, dressing areas, restrooms, and concessions.
 - c. Indicate if an area for videotaping will be set up (if available).
 - d. State any additional taping or padding requirements for your contest floor.
 - e. Indicate the availability of prop storage.
PROPS CANNOT BE STORED IN THE GYM CONTEST FLOOR AREA
 - f. List and prices of concession available at the contest site.

SHOW SPONSORS - You must provide this information to GCGPC personnel three weeks prior to your event to provide time for the information to be added to the circuit website.

2. Individual housing is to be provided for judges. All housing requests from the judges are due at least one week prior to the show or reservations may be cancelled by the sponsor.
3. A performance schedule will be posted on the circuit website no later than Sunday at midnight (CT) three weeks prior to the contest. Once a schedule is posted it will not be changed! If a unit withdraws after the schedule is posted a line will be drawn through the unit's time slot and it will become a break at the event.
4. "Check In" is to be located outside of the competition area and should include the following:
 - a. An adult that can answer all questions about the facility including location of the gym, warm up areas, prop storage area, dressing rooms, bus parking, etc.
 - b. An adult to stamp each of the performers hands for back sideline seating at the contest.
 - c. Extra copies of the performance schedule and maps of the facilities for unit directors.
5. A pre-contest meeting with the Contest Director should take place with all student and adult volunteers at the contest site to make sure that everyone understands their responsibilities and to answer any questions about the contest and procedures of the event.

PLEASE NOTE - ONLY ADULT VOLUNTEERS WILL BE PERMITTED IN THE WARM UP AREAS. NO STUDENT VOLUNTEERS WILL BE ALLOWED.

6. An adult or student who is comfortable using technology is to be provided by the host to run the commentary portion of Competition Suite. The volunteer should report to the Contest Director 45 minutes prior to the start of the contest to learn how to run the program and is required to stay for the ENTIRE event.
7. Uniformed security and emergency medical service (paramedic, nurse, first aid certified adult) is REQUIRED for the duration of the contest. **If an emergency alarm of any kind should occur during a contest. All activities will cease and decist until it is resolved. The performing unit will restart their performance. The Contest Director and Timing and Penalties judge are responsible for implementing this policy. This is an addition.**
8. A contest floor of at least 60' x 90' is required. The timing and penalty judge will mark the contest floor with the front boundry line and the timing line before the first unit enters the gym.
9. An electrical outlet or extension cord shall be provided for all units. The extension cord should reach from the designated electrical outlet to the center of the front line and one outlet on the back line.
10. A minimum of 3 student runners are needed for the judges during the contest. They should report to the tabulation table for instructions prior to the contest and will be under the direction of the Contest Director.
11. A clearly marked judge's area should be provided in the center of the stands. The contest director will help in the proper placement of the judge's area. Electricity should be available for the judges if possible.
12. If you are going to allow setups for videotaping, please clearly mark the areas that you wish to be used.

HAND HELD VIDEO RECORDING WILL BE ALLOWED AT ALL GCGPC CONTESTS.

13. Tables, chairs and trash cans will be provided for the Contest Director, Tabulator and Sound Technician. Electricity must be supplied to this area with separate lines to each of the staff members.

Judges and Circuit Staff Pay

14. Judges Payment Scale:

Color Guard 6 Judges

Movement Judge - \$300.00
Equipment Judge - \$300.00
Ensemble Judge - \$300.00
General Effect 1 Judge - \$300.00
General Effect 2 Judge - \$300.00
Timing and Penalty Judge - \$200.00

***** Percussion 5 Judges *****

Performance Analysis - \$300.00
General Effect Visual - \$300.00
Visual - \$300.00
General Effect Music - \$300.00
Timing and Penalty Judge - \$200.00

**WGI Judges will be paid the current WGI rate.
The circuit will cover any additional cost over the \$300 paid by the contest host.**

14. Circuit Staff Payment Scale:

1 Contest Director - \$300.00
1 Sound Technician - \$200.00

All Circuit Staff are to be paid based on a fixed “Day Rate” Salary

15. A \$400.00 travel fund is required to be paid by the show host to the circuit to assist in paying for the judge’s travel. The travel paid to judges that drive shall not to exceed \$0.32 a mile.
16. In order for the circuit to hire percussion judges for a contest, at least six percussion units must be registered to attend the show.
17. It is the sole responsibility of the show host to provide transportation to and from the airport, contest site, and hotel, for any judges that are flying into the closest airport.
18. The transportation of the circuit trailer is the sole responsibility of the show host. The current show host will need to make arrangements with the previous weeks show host to move the trailer to their school for the contest.

Admission Prices

19. Admission Prices for Circuit Shows

- a. The official GCGPC admission price is \$10.00 for all tickets. Children five years old and under and adults sixty-five years old and over are to be admitted for free. Circuit Championships admission price is \$12.00.
- b. Judges and their families will be admitted into the contest for free. They will identify themselves as a judge and have an official GCGPC Judges Pass.
- c. All Board of Director, Unit Director, Season Pass, and Hall of Fame Badges will be admitted into the contest for free and have access to front sideline seating. They must have their circuit provided passes to enter into the contest area.

- d. A list of unit Band Directors will be given to the contest host to have at the ticket table. All listed Band Directors are to be let into the contest free of charge.
- e. Uniformed members will be allowed to enter into the contest and are to sit on the backside of the gym unless otherwise instructed by the contest director.

Be sure to display a large sign with the ticket price and requirements for free admission so people can have their money ready when they get to the table.

Have an adult at all doors and entrances into the gym checking hands to ensure that everyone entering the contest has paid.

REMEMBER: For every person that slips in your contest you lose \$10.00!!!

THE CIRCUIT'S RESPONSIBILITIES

1. Secure a Contest Director, Sound Technician, and Judges for your contest.
2. Provide all Judges Sheets and Digital Recorders required for your contest.

HINTS AND COMMENTS ABOUT YOUR CONTEST

1. Be sure to CLEARLY mark and label all entrances, exits, warm-up areas, restrooms, hospitality, first aid, etc.
2. Care should be taken to see that all warm up, ready areas, and the contest area is kept clean of dirt and sand as the competition area can get scuffed from dirt.
3. A prop storage area such as an unused hallway or a room with large doors would be very helpful if available for units to utilize.
4. Have all the workers understand that they must be firm but pleasant in carrying out their duties. If a problem arises that they cannot resolve have them contact the Contest Director immediately! Unit instructors are under a lot of stress and can act out of character.
5. If a show is running behind every unit still gets their allotted time in warm-up areas. If a warm up area or holding gets backed up please notify the Contest Director as soon as possible to ensure that no one's warm up gets cut short or holding does not have more than one unit at a time waiting to perform.
6. Walkie-talkies or other hand held radios are very helpful in running your contest to help with communication between the volunteers and staff.

7. You are highly encouraged to sell Happy Grams at your show!
offer them at your show, the cost MUST be at least \$2.
\$1 and \$1 will be given to the GCGPC Scholarship fund!

If you choose to
The show host

8. Be prepared to offer the Judges refreshments during the contest and a quiet room to prepare for the contest away from directors and unit members.